

**Iowa Department of Natural Resources  
Environmental Protection Commission**

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**ITEM**

**9**

**DECISION**

**TOPIC**

**Contract - Iowa State University Extension Service – Manure Applicator  
Certification Training**

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The Department requests Commission approval of a contract in the amount of \$158,875 with Iowa State University Extension Service to provide manure applicator certification training and testing for the time period of July 1, 2006 through June 30, 2007. The training and testing are pursuant to HF 644 and HF 2494.

The purpose of this contract is to support activities to develop manure certification training and testing materials for commercial manure applicators and confinement site manure applicators. Topics covered in the training materials will include: certification and manure management requirements of Iowa law and DNR rules; proper procedures for the storage, handling and land application of manure; the potential impacts of manure on surface and groundwater; the development of safety and emergency action plans; and sources of additional technical and educational assistance.

Funding for this contract is provided by fees collected from the Manure Applicator Certification Program.

Wayne Gieselmann  
Division Administrator  
Environmental Services Division

June 5, 2006

## **Budget FY2007 – Manure Applicator Certification**

### Salary and Wages

Program Coordinator(s) 1.2 FTE .....	53,000
Confinement Program Staff (Field Specialists) .....	23,000
Technical writers, editor and video production staff .....	10,000

### Fringe Benefits

Program Coordinators @32.5% .....	17,225
Confinement Program Staff (Field Specialists) @ 32.5% .....	7,475
Technical writers, editor and video production staff @ 32.5% .....	3,250

SUBTOTAL – PERSONNEL .....113,950

### Travel

Field Specialists and Campus Faculty and staff .....	9,000
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### Supplies

Postage .....	1,500
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Paper, office supplies, video session supplies .....	2,000
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### Other

County Extension Workshop Support .....	16,000
(meeting rooms, postage, technical support)	
Telecom/Computer .....	1,000
Satellite Downlink Costs .....	5,000
In-Service Training -Field Specialists (2hrs).....	750
Printing/Copying.....	
(training material production and distribution charges) .....	5,000
Contracted Services (web page design, closed captioning, (editor, commercial program staff,).....	4,675

Total Project Costs.....\$158,875.00